

**NORTH BRANCH FIRE DISTRICT #1
MUNICIPAL ETHICS COMPLAINT
FORM**

NORTH BRANCH FIRE DISTRICT #1

DATE: _____

ATTN: Designated Complaint Recipient

State law (24 V.S.A. § 1997) requires municipalities to enact procedures to 1) investigate complaints that allege a municipal officer has violated the Municipal Code of Ethics, and 2) to enforce against substantiated complaints, including developing methods of enforcement and available remedies.

Your Contact Information

Type or print clearly

Your name (complaints can be anonymous):

Address:

Municipality:

State:

Zip:

E-mail:

Telephone(s):

1. Who is this complaint against? Name, and job title or position. Please file a separate complaint for each individual you complain against.

2. Date(s) of the alleged violation(s):

3. How has this person violated the Municipal Code of Ethics? Describe fully. Be specific and provide as much detail as possible. Attach any documentation that supports your claim(s).

7. Is there anything else the Designated Complaint Recipient should know about this complaint?

Attach additional pages as necessary.

I certify that the information provided in this complaint is true, correct, complete, and of my own personal knowledge. I will fully cooperate in the process regarding this complaint.

Signature: _____

Date: _____

Submit by email to: *(insert e-mail address of Designated Complaint Recipient)*. Enter "Complaint" in subject line OR by USPS mail to: *(insert address of Town Office, Attn: Designated Complaint Recipient)*.