

**North Branch Fire District #1
78 Dorr Fitch Road
West Dover, VT 05356**

Website:<https://www.northbranchfiredistrict.com>

Phone: 802-464-7560 x 110

Fax: 802-464-3040

E-mail: nbfd1@myfairpoint.net

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, October 8, 2020.

This Meeting, having been duly Warned, was called to order at 12:05 p.m. by Vice Chairman, Thomas Ferrazza.

Members Present: Thomas Ferrazza, Daniel Facilla and Edward Barber by phone.

Also Present: John Snow, Bart Howes, Linda Holland and Rebecca Snow.

Public Comments: None.

Minutes: No Minutes for September due to the lack of a quorum.

Letters: Dated September 29, 2020 a letter from Attorney Barbara R. Diehl, representing Allen and Linda Barnes. Attorney Diehl is requesting, on behalf of her clients, waiving the penalty for the pull-out sofa in the amount of \$4,800.00.

A letter from John and Janet Devito asking the Prudential Committee to reconsider the assessment of \$9,600.00 for two pull-out sofas. The DeVito's have owned the property for twenty-two years.

Dated October 2, 2020 an email from Andrea McLaughlin appealing the \$9,600.00 for four extra sleeping spaces in her home. McLaughlin explains that she has owned the home for twenty-two years and just finished a whole house renovation and had just outfitted the house with new beds.

Dated October 1, 2020 a letter from Lauren Gilpin-Marsden, requesting abatement relief. Holland will contact Phil Gilpin and follow-up.

Dated October 1, 2020 the U.S. Environmental Protection Agency MBE/WBE Utilization under Federal Grants and Cooperative Agreements submitted to Roger Bergeron and Don Haddox.

Dated October 5, 2020 Twenty-five tax levies and warrants were recorded at the Town Clerk's office and mailed to the property owners and lien holders. The Notice of Tax Sale will run in three consecutive issues of the Deerfield Valley News. October 8, 2020, October 15, 2020 and October 22, 2020. The Tax Sale will be held on November 9, 2020 at 9:00 a.m. at the North Branch Fire District #1, Administrative Office at 78 Dorr Fitch Road in West Dover, VT.

Treasurer's Report: Facilla moved to pay the monthly bills totaling \$508,046.76. Seconded by Barber. Passed unanimously. The Committee also reviewed the Fund Balances as well as the Profit and Loss Statement.

Select a Representative from the Prudential Committee for the Tax Sale: Facilla moved to appoint Thomas Ferrazza Tax Sale Representative. Seconded by Barber. Passed unanimously.

Chief Operator's Report: Howes reported that the 3" pipe has arrived for the liner roles and has been installed.

- Benjamin Chagnot started work on October 5, 2020.
- The four wheeler broke and was sent out for repair. The front differential clutch needed to be replaced at a cost of \$4,100.00.
- The new grinder has been installed at the Mount Snow Pump station.

Meduski Contract: Contract has been prepared and we are awaiting acceptance from the attorney.

Review/Approve Draft Letter to Realtors/Property Managers: Holland will revise the draft, sent it to the Committee for approval then send it to each real estate office and all property managers.

Executive Session: Barber moved to go into Executive Session at 1:45 p.m. to discuss legal and personnel. Seconded by Facilla. Passed unanimously. Barber moved to come out of Executive Session at 2:07 p.m. Seconded by Facilla. Passed unanimously.

Decisions:

- The Prudential Committee is offering the Blue Cross and Blue Shield Vermont Preferred Gold Plan and to set-up the Health Equity Cards.
- Benjamin Chagnot will receive five paid Holidays through January 1, 2021.
- Shane Zimmerman will receive two paid days, prior to the October 28th. test, to stay home and study. Other employees will cover for him.
- Holland will draft a letter for the Committee to get to Attorney William Ellis, regarding "old" properties that did not pay a hook-up fee.
- Draft a letter to McLaughlin, DeVito and Diehl regarding sleeping spaces. Holland will explain that the funds are raised to pay for Capital improvements to the treatment facility. By collecting for the extra sleeping spaces the burden to our rate payers is reduced. Many sleeper sofas have been in the homes for years. Letters were mailed twice in 2012 stating that if extra sleeping spaces were in the unit/home the owner had the opportunity to pay at a lower rate. In many cases, the Fire District did not get a response from the homeowner.

Other Business:

Old Business: None.

Ferrazza adjourned the meeting at 2:10 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, E. Floyd, B. Howes, H. Terhune, D. Facilla, A. Pritcher, A. Palmiter, A. Perkins, A. Havreluk, C. Helmstetter, C. Turpin, G. Henry, G. Golet, Grayghostinn, J. Gooch, J. Eckert, J. Flanagan-Marchese, J. Mahon, J. Densmore, J. Brunen, J. Redd, L. Harkawik, L. Fraser, M. Hamilton, M. Formel, M. Hathaway, M. Garber, P. Fisher, P. Fitzpatrick, R. Reed, R. Caplan, R. Rubin, W. Ruane, S. MacDougall, S. Dupuis, S. Joyce-Albano, T. House, J. Snow, Weathervane Lodge, Y. Strus, Deerfield Valley News and Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.