

**North Branch Fire District #1
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Minutes of the Special Meeting of the North Branch Fire District #1, Prudential Committee, June 13, 2016.

This Meeting, having been duly warned, was called to order at 1:00 p.m. by Chairman, Hobart Terhune.

Members Present: Thomas Ferrazza, Hobie Terhune, Edward Barber, Cyndee Frere and Daniel Facilla.

Also Present: Edward Floyd, Bart Howes, Rebecca Snow and Linda Holland.

Public Comment: Barber wanted to express, under public comment, that the Fire District should have one rule, our rule that everyone has to accept. Barber went on to state that photos of the meter is not the way to go. If we give one exemption, it will create a problem, everyone will want to just take a picture.

Discuss Policy for Meter Location: Ferrazza stated that at the last meeting we would decide on a case by case basis. Facilla asked if future meter installations could be in an occupiable space. Ferrazza asked if someone breaks a seal will the Fire District know about it. Howes stated “no” only if they remove the meter head.

After a great deal of discussion, Ferrazza moved to have Holland, Howes and Facilla write-up an agreement that will be sent to the attorney along with the “Notice of Lien” to sign-off stating the meter is properly installed and sealed and is verified with a clear picture of the meter, meter number and seal. Seconded by Frere. Passed unanimously.

PROPOSED NORTH BRANCH FIRE DISTRICT #1 METER PLACEMENT

AGREEMENT: “Your current water meter is located in an area not designed for normal occupancy (crawl spaces, basements with low ceilings, etc.). The current location can only be used for meter placement if the homeowner(s) accepts the responsibility that he (she, they) shall present via photo, acceptable to the District, the meter number and that the meter has properly secured seals, at any time that the District requests same. This proof shall be required to be updated at each request. Should the homeowner or the duly authorized representative of same not be able to sign this agreement at the time of closing, \$750.00 shall remain in escrow for a ¾ inch sized meter and \$1,000.00 for a one inch meter”. The homeowner will sign this agreement at closing or the attorney will sign as a representative of the homeowner with the right to legally bind the same.”

Edward Floyd: Engineering Loan for the final design is due June 30, 2016. This was the first notice that the District has received. Holland and Floyd worked to finish the paper work this morning. The Fire District could take out a loan for the preliminary engineering and get 50% of the loan written off. In order to get any funds back the applications must be filled out and the Committee must pick an engineer. Floyd brought the paperwork with him to have the Committee sign so the forms can be submitted by June 30th.

Executive Session: Ferrazza moved to go into Executive Session for legal matters at 1:54 p.m. Seconded by Barber. Passed unanimously. Ferrazza moved to come out of Executive Session at 2:10 p.m. Seconded by Terhune. Passed unanimously. **DECISION:** Ferrazza moved to sign the contract for preliminary engineering agreement, pending Howes conversation with the State of Vermont to verify hiring options regarding the engineering loan. Seconded by Terhune. Passed unanimously.

The forms were signed by the Prudential Committee and Holland.

Old Business:

Other Business:

Terhune moved to adjourn at 2:10 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: H. Terhune, D. Facilla, E. Barber, E. Floyd, T. Ferrazza, Cyndee Frere, Bart Howes, Ed Floyd, Joe Mahon, Amiee Pritcher, Arlene Palmiter, Donald Albano, Linda Anelli, Adam Levine, Jeannie Flanagan, Leslie Fraser, Ashleigh Perkins, Cliff Turpin, Rolf Parker-Houghton, Richard Werner, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.