

**North Branch Fire District #1
78 Dorr Fitch Road
West Dover, VT 05356**

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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, July 12, 2018.

This Meeting, having been duly warned, was called to order at 12:00 p.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee Frere, Edward Barber, Thomas Ferrazza and Karl Braunbach..

Absent: Brendan Ryan.

Also Present: John Brunen, Edward Floyd, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: None.

Minutes: Ferrazza moved to approve the Minutes of June 14, 2018 as submitted. Seconded by Barber. Passed unanimously.

Letters: Dated June 14, 2018 a “Notice of Violation” from the Town of Dover, Zoning & Health Office to James E. Murphey for Parcel Number CO017 – 30 Burchard Road in Dover, VT. This notice gives Mr. Murphey 30 days to file a completed Zoning Application, a signed Highway Access Permit and a preliminary (or higher level/quality land survey) or the Zoning Administrators attendance at a survey of property lines at the same time as a licensed surveyor.

Dated June 28, 2018 a letter from Holland to James E. Murphey stating a violation on Parcel Number 17 in the Deer Meadows Development. Mr. Murphey has until August 13, 2018 to provide the Fire District with the proper documents to construct his home on lot 17, a.k.a. 30 Burchard Road.

Dated July 11, 2018 a letter to Jeff Svec, Assistant Regional Engineer, Agency of Natural Resources from Holland, stating it has come to the attention of the Fire District that Mr. James Murphey has contacted the State regarding a parcel in Deer Meadow. The letter

states that the parcel identification is lot 17 not not 30. The letter also informs Mr. Svec that the Deer Meadow Development does not have any gallonage for any of their lots. The contracts with the Fire District expired on December 31, 1999 and have never been renewed.

July 11, 2018 an e-mail from Jeff Svec stating that he agrees that Permit # EC-2-1844-1 does not appear to include Lot 17. If Lot 17 is not a permitted lot, the owner would be required to hire a Licensed Designer to apply for a Wastewater System and Potable Water Supply Permit prior to developing the lot.

Dated June 26, 2018 from the Vermont Environmental Protection Agency Drinking Water Revolving Fund, a loan disbursement authorization in the amount of \$161,286.00. Dated June 27, 2018 check number 1008760 was sent to the Fire District in the above amount.

Dated July 5, 2018 from New England Waste Services of Vermont, Inc. notification that effective August 1, 2018 the disposal rates will be increased from \$97.63/ton to \$100.06 /ton.

Dated July 5, 2018 a letter from Casella stating effective August 1, 2018 the transportation rate will be adjusted based on the recent CPI of 2.488% in accordance with our contract.

From the Agency of Natural Resources and order approving application to alter a dam. On January 22, 2018 an application was filed with the Department of Environmental Conservation by the Fire District for alteration of a dam known as North Branch Fire District #1 dam. The dam impounds a wastewater pond that discharges under the authorization of a wastewater permit issued by the Department. This application was completed for noticing on March 16, 2018. The Department reviewed the documents filed by the Fire District and others and finds it has sufficient information to determine that this project will serve the public good and should be approved as provided in 10 V.S.A. §1086.

Propane Pre-Buy was tabled until the next meeting.

Project Update/Ed Floyd: Floyd explained that on June 29 we received a “Halt Work Order” from the Agency of Natural Resources Stormwater Program, due to the total amount of disturbed acreage from the excavating. Floyd stated he originally thought it would be less than one acre, but later realized it would exceed the acreage originally permitted. Floyd then reapplied and these permits were still in the public comment period on June 29, and that is why the directive was issued. Work was allowed to continue as long as it was contained. The waiting period ended on July 11, 2018. Floyd reported that the clarifiers may be operational by Thanksgiving and the Centrifuge may also be installed earlier than expected. Committee suggested sending some of the photos to Randy to see if he will place them on the web site.

James Sweeney/Deer Meadow/CO017/Murphey: No one attended the meeting in reference to this construction.

Mandatory Water Filters Prior to Meters: Mr. Brunen explained that it is a “nightmare” to place a water filter before each meter, as well as a large expense to the owners. Mr. Brunen stated that he is not sure it is necessary for each unit to have a water filter. As an example, Snowtree has a small room with numerous meters only inches apart. Is it really necessary to filter each one when the building as a whole has filtered water? Braunbach and Howes will take a look at Snowtree and Bears Crossing next week and report back to the Prudential Committee on August 16th. Until then the policy stays as it is.

Treasurer’s Report: Ferrazza moved to approve the monthly bills totaling \$102,516.99. Seconded by Braunbach. Passed unanimously

Last Operational check written #28672
Last Capital check written #1230
Last Petty Cash check written #875

The Fire District’s current Prudent Reserve is \$568,160.55.

Ferrazza moved to take \$150,000.00 from the People’s Bank Hookup Account and deposit it in the Community Bank Hookup Account, to pay the Kingsbury Companies, LLC bill. Seconded by Barber. Passed unanimously.

Ferrazza moved to authorize Snow and Holland to pay the Kingsbury Companies, LLC as the bills are submitted. Seconded by Braunbach. Passed unanimously.

Chief Operator’s Report: Howes met with Marie Caduto who is a watershed Coordinator with the Department of Environmental Conservation about planting trees along the Ellis Brook. They (DEC) are going to write the project up as two separate projects. One project would be planting along our side of the brook; the other project would be planting on Leonard Howe’s side.

A new motor for the outgoing press conveyor had to be purchased at a cost of \$455.00.

We began dewatering and disposing the sludge in the holding pond. In the month of June we dewatered 15.128 wet tons of sludge. We charged Kingsbury \$5,446.08.

It is estimated that there is still 50 wet tons in the holding pond and 250 wet tons in the polishing pond. The bid consisted of 85 wet tons @ \$700/WT. It is estimated that by cleaning the polishing pond next year, we will go over bid by 230 WT which equals \$161,000.00.

Floyd has estimated his Engineering for the pond project at a cost of \$45,000.00. Howes also reported on the Halt Work Directive that was addressed under the engineers update.

Pool Letter: Braunbach moved to send each pool owner the letter, as drafted. Seconded by Ferrazza. Passed unanimously.

Water Filter/Plumber Letter: Tabled until August 16, 2018.

FS000X/Deliberative Session/Seasons/Steven Montello: Ferrazza moved to send this matter before the Board of Abatement. Seconded by Braunbach. Passed unanimously.

Executive Session: At 12:55 p.m. Ferrazza moved to go into executive session to discuss legal matters. Seconded by Barber. Passed unanimously. Ferrazza moved to come out of executive session at 1:00 p.m. Seconded by Barber. Passed unanimously. DECISIONS: None.

Old Business: Holland will call Paul Giuliani and inquire about a line of credit and how it may or may not affect the bond. Then proceed with the banks she has been working with.

Other Business: Discuss Tax Sale: Ferrazza moved to use the same lawyers we have used in the past to conduct the Fire District Tax Sale. Seconded by Barber. Passed unanimously.

Frere moved to adjourn the meeting at 1:30 p.m.

Regular Meeting August 16, 2018 at 12:00 a.m. (noon)

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, B. Ryan, E. Floyd, B. Howes, H. Terhune, D. Facilla, J. Mahon, A. Pritcher, A. Palmiter, M. Himelson, L. Anelli, A. Levine, J. Flanagan, C. Helmstetter, Gray Ghost Inn, J. Desrochers, J. Gooch, Town of Dover, J. Densmore,, J. Redd, M. Garber, P. Fisher, R. Reed, S. Dupries, S. Meade, V. Czechorowski, Y. Strus, L. Fraser, A. Perkins, L. Newton, R. Rubin, C. Turpin, R. Parker-Houghton, G. Golet, S. MacDougall, L Harkawik, R. William, P. Fitzpatrick S. Joyce-Albano, R. Caplan, G. Henry, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.

