

**North Branch Fire District #1
78 Dorr Fitch Road
West Dover, VT 05356**

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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, October 11, 2018.

This Meeting, having been duly warned, was called to order at 12:01 p.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee Frere, Karl Braunbach, Edward Barber, Thomas Ferrazza and Brendan Ryan. Barber arrived at 12:32 p.m. and Ryan left the meeting at 12:45 p.m.

Also Present: Joseph and Deborah Angeleri, Edward Floyd, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: Mr. & Mrs. Angeleri attended the meeting to request either an extension, at the same rate of \$30.00, or to have their funds in the amount of \$92,948.00 returned to them, without signing the "Voluntary Revocation of Gallonage." Ferrazza explained that the Revocation of Gallonage must be signed in order to be reimbursed. Ryan explained that the Prudential Committee, as a municipal board, must conform to State regulations. Mr. Angeleri asked the Committee what the ramifications were if he signed the Revocation of Gallonage. The Committee referred the question to Ed Floyd. Floyd explained the process to the Angeleri's. Mr. Angeleri also wanted to know if he would be charged for inflow/infiltration in a new contract. After careful deliberation, Ferrazza moved to execute a contract, for the Angeleri's, at the current contract rate of \$30.00 per gallon, the new contract to expire on December 31, 2018, at that time the contract will be renewed at the \$40.00 rate or the Angeleri's will sign a Voluntary Revocation of Gallonage to get their funds back. Seconded by Ryan. Passed unanimously.

Minutes: Ferrazza moved to approve the Minutes of September 27, 2018 as submitted. Seconded by Ryan. Braunbach abstained. Motion Passed.

Letters: Dated October 4, 2018, a Land Use Permit for Joseph, Deborah, John and Diane Angeleri, extending the construction completion date from October 1, 2018 to October 1, 2020.

Dated October 5, 2018 a letter from Holland to the Angeleri's reminding them that their contract with the North Branch Fire District #1 will expire on October 20, 2018. The letter goes on to state that to renew the contract they must come up to the \$40.00 per gallon rate at a cost of \$43,200.00 plus \$300.00 for the contract. If they decide to withdraw the gallonage they must sign the enclosed Revocation of Gallonage and return it to the Fire District for a reimbursement of \$92,948.00.

Employee Insurance/BCBS for 2019: The Committee asked if the employees were pleased with the current plan. The response was yes. Braunback moved to continue with the Blue Rewards Health and Wellness Gold Plan, and to fund the Health Reimbursement Arrangement with the appropriate deductibles. Seconded by Ferrazza. Passed unanimously.

Project Update/Ed Floyd: Floyd reported that one clarifier has passed the leakage test and the other clarifier was repaired and the leakage test has restarted. If the test goes well the second clarifier will be "signed-off" on Monday October 15, 2018. The equipment for the clarifiers will be here by November 1 and both clarifiers will go on line, with good luck, by December 12, 2018.

Headworks: Instead of a steel building, a block building constructed on the existing concrete will save money. Less spent on rebar, electrical and ground work. The original cost was \$112,000.00 and will drop to approximately \$50,000.00.

Pond: Cold weather panic plan. One idea is to place a rock road in the middle of the pond; this idea will make a mess. Another idea is to mix soil and cement or install a cheap liner for winter or perhaps ask the State for permission for an unlined pond for the winter. Floyd stated that there is no need to panic until two weeks from today. (October 25, 2018). After October 25th. we have three weeks to get things done. The pond grading will be left as is. The Committee will hold a Special Meeting on October 24, 2018 at 10:00 a.m. to discuss construction matters.

Review Draft Letter/Final Meter Notice: Ryan moved to accept the Final Notice letters as submitted. Seconded by Ferrazza. Passed unanimously.

Treasurer's Report: Ferrazza moved to approve the monthly bills totaling \$192,140.48. Seconded by Braunbach. Passed unanimously.

Last Operational check written #28808

Last Capital check written #1247

Last Petty Cash check written #875

The Fire District's current Prudent Reserve is under review.

Chief Operator's Report: Operations

- Shane Zimmerman was hired at a salary of \$15.50 per hour and will start work on October 22, 2018.

- Spray pump one is back in service. It was a misaligned thermal overload preventing the starter from resetting.

Construction: Pond Project Year to Date.

- We are currently \$15,457.50 over bid on ledge removal for the pond project. That is an additional \$3,076.50 above last month's pay requisition.

Federal Project:

- The initial Clarifier leak test show leaks at cold joints, rebar holes and cracks. VRC, the concrete company, has been on site repairing the leaks. The next leak test is currently being conducted.

Executive Session: None required.

Old Business: Tax Sale sheets were given to the Committee for review. Tax sale will be November 16, 2018 at 9:00 a.m.

Other Business: None.

Frere moved to adjourn the meeting at 12:58 p.m.

October 24, 2018 Special Construction Meeting if necessary 10:00 a.m.

November 8, 2018 Next Regular Prudential Committee Meeting at 12:00 noon.

December 4, 2018 Board of Abatement at 7:00 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, B. Ryan, E. Floyd, B. Howes, H. Terhune, D. Facilla, J. Mahon, A. Pritcher, A. Palmiter, M. Himelson, L. Anelli, A. Levine, J. Flanagan, C. Helmstetter, Gray Ghost Inn, J. Desrochers, J. Gooch, Town of Dover, J. Densmore,, J. Redd, M. Garber, P. Fisher, R. Reed, S. Dupries, S. Meade, V. Czechorowski, Y. Strus, L. Fraser, A. Perkins, L. Newton, R. Rubin, C. Turpin, R. Parker-Houghton, G. Golet, S. MacDougall, L Harkawik, R. William, P. Fitzpatrick S. Joyce-Albano, R. Caplan, G. Henry, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.