

**North Branch Fire District #1
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West Dover, VT 05356**

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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, July 16, 2020.

This Meeting, having been duly Warned, was called to order at 12:02 p.m. by Vice Chairman Thomas Ferrazza.

Members Present: Thomas Ferrazza, Daniel Facilla and Edward Barber by phone.

Also Present: Bart Howes, Linda Holland and Tara Bourne.

Public Comments: None.

Letters: An E-mail from Paul Giuliani stating that under the circumstances, there's not much else the Prudential Committee can do. For each of the Owner/Developers be sure to collect and preserve all documentary evidence, original contracts, correspondence, emails, file memos etc. The refund check should go with a letter stating essentially that, due to non-use by the Owner/Developer, the Prudential Committee regards the allocation has expired and is deemed abandoned, and that the Prudential Committee disclaims any further contractual relationship with the Owner/Developer. Facilla moved to have Paul Giuliani form a letter to the properties that have been abandoned. Seconded by Barber. Passed unanimously. Letters will be sent First Class and Certified.

Dated July 10, 2020 a note from The Lozier's asking if the bill is an annual bill and what is the bond charge for. Holland responded answering the Lozier's questions in a letter dated July 13, 2020.

Dated July 6, 2020 a letter from Holland to Scott Kocher of the Deerhill Inn answering his billing questions as well as explaining why the Committee cannot just deduct 20% off his bill, in lieu of a by-pass meter.

Dated July 9, 2020 a letter from Holland to Walter Bansley, IV regarding the installation of a grease trap at the Snow Republic Brewery. Mr. Bansley responded by email that he will comply with the grease trap requirement within the stated 45 days.

Minutes: Facilla moved to accept the Minutes of June 11, 2020 Regular Meeting as written. Seconded by Barber. Passed unanimously.

Facilla moved to accept the Minutes of the June 30, 2020 Special Meeting as written. Seconded by Barber. Passed unanimously.

Tara Bourne/Food Truck: Tara Bourne and Adi May are requesting to set up a food truck at 48 Route 100 in the Valley Center. The grey water will be deposited into a honey pot and disposed of by Best Septic every Thursday. The majority of the food preparation is off site at the West Townshend Community Kitchen. Clean water and electricity will be obtained from building 1A at the Valley Center. Fryer grease will be donated for bio fuel to Ms. Bourne’s son-in-law. A dumpster will be located at the residence for trash. It will be removed daily along with recyclables. All excess food will be composted at their residence at 1 Brickyard Road. Breakfast and lunch will be served from 6:30 a.m. to 3:30 p.m. Thursday through Sunday. The Committee stated that they appreciated Ms. Bourne coming in to answer their questions. They have no problem with the food truck as she has taken care of all the Committee’s concerns.

Michael Aliano & Jessica Thurston Contract/SR018: The contract is to construct a three (3) bedroom house at 28 Stugger Road containing six (6) sleeping spaces only.

Gallonage fee for bedroom/Sleeping Spaces @ \$40.00.....	\$14,400.00
Plus zero (0) inflow/infiltration @ \$40.00.....	.00
Inspection fee.....	25.00
Contract fee.....	300.00
Grand Total of the Contract.....	\$14,725.00

All the permits have been submitted as well as the deed, house plans, engineer drawings and a check in the amount of \$14,725.00. Facilla moved to accept the contract for Michael Aliano and Jessica Thurston for a three bedroom house with six sleeping spaces at 28 Stugger Road and the attached check in the amount of \$14,725.00. Seconded by Barber. Passed unanimously.

Chief Operator’s Report: Howes has been working with Bear Creek Environmental (BCE) to look into a restoration project for the Ellis Brook. This is in reaction to our special study we did that suggests that the water temperature and changes to the river may be a contributing factor to the SAAB. BCE is applying for a grant to cover a study to create a proposed project which Howes has sent a letter of support in for.

One of our pond transfer pumps has faulted. A RFP was sent out to nine companies on June 22nd. with a letter of intent deadline of July 9th. and a proposal deadline of August 1.

Two of the nine companies have teamed and another has expressed their intent so we should expect to receive two bids. The Committee authorized Howes to move forward with the transfer pump project.

Executive Session: Barber moved to go into Executive Session at 12:20 p.m. to discuss legal. Seconded by Facilla. Passed unanimously. Barber moved to come out of Executive session at 12:42 p.m. Seconded by Facilla. Passed unanimously.

DECISION: Have our attorney respond to Richard Caplan regarding Mr. Caplan's appeal. This is not something we can put on the record simply because his (Caplan's) lawyer is involved. Caplan will be notified that we cannot hear his appeal, at this time, due to his attorneys involvement.

Treasurer's Report: Facilla moved to approve the bills in the amount of \$77,008.44. Seconded by Barber. Passed unanimously.

Facilla moved to expend \$950.00, which is already in the budget, to pay the annual Vermont League of Cities & Towns dues. Seconded by Barber. Passed unanimously.

Holland will email a Profit & Loss statement to the Committee and Howes.

Other Business:

Old Business: None.

Ferrazza adjourned the meeting at 12:48 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, E. Floyd, B. Howes, H. Terhune, D. Facilla, A. Pritcher, A. Palmiter, A. Perkins, A. Havreluk, C. Helmstetter, C. Turpin, G. Henry, G. Golet, Grayghostinn, J. Gooch, J. Eckert, J. Flanagan-Marchese, J. Mahon, J. Densmore, J. Brunen, J. Redd, L. Harkawik, L. Newton, L. Fraser, M. Hamilton, M. Formel, M. Hathaway, M. Garber, P. Fisher, P. Fitzpatrick, R. Reed, R. Caplan, R. Rubin, W. Ruane, S. MacDougall, S. Dupuis, S. Joyce-Albano, T. House, Weathervanelodge, Y. Strus, Deerfield Valley News and Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.