

**North Branch Fire District #1
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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Special Meeting of the North Branch Fire District #1, Prudential Committee, February 21, 2019.

This Meeting, having been duly warned, was called to order at 12:03 a.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee, Frere, Edward Barber, Thomas Ferrazza, Karl Braunbach and Brendan Ryan.

Also Present: Jon Anderson, Steve Moyer, Roger Bergeron, Edward Floyd, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: None.

Executive Session: Ferrazza moved to go into Executive Session at 12:03 p.m. to discuss legal matters. Seconded by Ryan. Passed unanimously. Ferrazza moved to come out of Executive Session at 12:55 p.m. Seconded by Ryan. Passed unanimously. No decisions at this time.

Edward Floyd/Technicon P.C. Update: Floyd stated that the meeting with Roger Bergeron was definitely needed. "I have not been effective in getting Matias (Kingsbury) to respond to these things". "What really messed things up was in December with Matias here 24/7, trying to do everything himself." So he is here, on the clarifier, and no paperwork came through at all. Matias had someone else in the office get involved to do the pay request and that came through all messed up. Now we are trying to resolve what we are paying for. The price they came in at is approximately twice what they should be charging us. Floyd is going to put together a schedule stating what is outstanding and track it and send Kingsbury reminders. Frere asked "You have worked with Kingsbury before, is this different?" Floyd stated "in 2012 we only had one or two change orders, this is different because all of a sudden Kingsbury has a lot of change orders." Ferrazza asked if all the change orders were necessary. Floyd stated "yes." Floyd stated he expects it to be a struggle right along, but we will see.

Review Proposed Articles for the Annual Meeting: Howes stated that he feels that Holland has budgeted too tight on payroll and wants to increase that line item by \$10,000.00. The Committee agreed to increase payroll by \$10,000.00. Holland explained that the Warning, Raise and Appropriate and Operating Budget would need to be changed. The Committee agreed that Holland will make the changes and e-mail them for comment. If all Committee Members agree, it will be published. Holland will also contact our attorneys for an estimate for legal. The only change in the Capital Budget is on line 22, change Project Upgrade Step II to Step III. Next year we will add Howe's spreadsheet for the construction project. Holland stated she decreased the interest income for the Priority Accounts based on contractors requesting refunds. Ferrazza asked Holland to contact Paul Giuliani to find out #1. Is what we propose legal and #2? What is the State's view point on this matter of returning funds or withdrawing gallonage?

Executive Session: Ferrazza moved to go into Executive Session at 1:28 p.m. to discuss legal. Seconded by Ryan. Passed unanimously. Barber moved to come out of Executive Session at 1:36 p.m. Seconded by Ferrazza. Passed. No Decisions.

Old Business: None.

Other Business: None.

Frere moved to adjourn the meeting at 1:37 p.m.

Next Regular Meeting is March 14, 2019 at noon.

Annual Meeting is March 26, 2019 at 10:00 a.m. – 7:00 p.m.

April 4, 2019 Regular Meeting at noon.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, B. Ryan, E. Floyd, B. Howes, H. Terhune, D. Facilla, J. Mahon, A. Pritcher, A. Palmiter, M. Himelson, L. Anelli, A. Levine, J. Flanagan, C. Helmstetter, Gray Ghost Inn, J. Desrochers, J. Gooch, Town of Dover, J. Densmore,, J. Redd, M. Garber, P. Fisher, R. Reed, S. Dupries, S. Meade, V. Czechorowski, Y. Strus, L. Fraser, A. Perkins, L. Newton, R. Rubin, C. Turpin, R. Parker-Houghton, G. Golet, S. MacDougall, L Harkawik, R. William, P. Fitzpatrick S. Joyce-Albano, R. Caplan, G. Henry, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.