

**North Branch Fire District #1
78 Dorr Fitch Road
West Dover, VT. 05356**

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Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, June 10, 2015.

This Meeting, having been duly warned, was called to order at 1:00 p.m. by Chairman, Hobart Terhune.

Members Present: Cyndee Frere, Thomas Ferrazza, Hobie Terhune, Edward Barber and Daniel Facilla.

Also Present: Bart Howes, Rebecca Snow and Linda Holland.

Public Comment: None.

Chief Operator's Report: The Committee asked Howes to clarify the warranty for the cell heads, does it begin when the meter is activated or installed. The warranty for the cell heads begins either when activated/installed or six month's from the purchase date whichever comes first. Howes contacted Badger and found out that as a municipality we must purchase the program and meters through Stiles. They are our local representative and Badger has license agreements with Stiles to only supply them for our area. Facilla moved to purchase 50 new meter heads for \$13,850.00 and the cell network meter reading system from Badger for \$5,500.00 for a total not to exceed \$20,000.00. Seconded by Ferrazza. Passed unanimously.

Windows and Doors: Howes contacted Home Depot, Pella and Thomas Rayl to bid on the windows and doors for the Operational building. Home Depot will be here between June 6 – 11, Pella has declined the job and Rayl has looked at the job and Howes is waiting for his proposal. This matter is tabled until July 8th.

Howes announced that both Carl Bartlett and David Webber have passed their Grade 1 exams. Congratulations to both Carl and Dave.

Biosolids/Sludge Management: Jay Peak has a solar drying facility built in 2012. Howes spoke with the manufacturer and they state the sludge should be dried to >70% in a 4-6 week period. They would not be able to use it during the winter due to the greenhouse getting below freezing. To date, they have not used their greenhouse because they do not produce much sludge and they purchased a new centrifuge that produces 30% solid cake.

Roof Bids: Holland mailed out eight Request for Proposals and received two back by the deadline date. Adams Roofing, LLC submitted a Proposal in the amount of \$5,600.00 and K & R Home Repair submitted a Proposal in the amount of \$5,800.00. Frere moved to accept the proposal of Adams Roofing, LLC in the amount of \$5,600.00 contingent upon the job being completed by August 15, 2015. Seconded by Ferrazza. Passed unanimously. (NOTE: per phone call on June 12, 2015 Ryan Adams confirmed the job would be completed by August 15, 2015).

Holland is authorized to hire K & R Home Repair if Adams Roofing cannot complete the job by the August 15th. deadline date.

Lincoln Financial: In response to Holland's phone call, Lincoln Financial sent a letter dated June 1, 2015 stating in part "we have requested information from your employees attending physician".

The Peaks #5: Ferrazza stated that he was informed that Terry St. John did the foundation for that house in 2002. Holland will contact Rubin to see if he can provide any information.

Executive Session for Legal Matters: Ferrazza moved to go into Executive Session at 1:45 p.m. to discuss legal matters. Seconded by Frere. Passed unanimously. **Decision:** Facilla moved to make a final payment to John West, for the nine pay periods in November and December of 2014, in the gross amount of \$12,279.96 and to declare his termination date as December 29, 2014. Seconded by Barber. In favor, Facilla, Terhune, Barber and Frere. Opposed, Ferrazza.

Other Business: None.

Old Business: None.

Terhune adjourned the meeting 2:37 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: H. Terhune, D. Facilla, E. Barber, E. Floyd, T. Ferrazza, Cyndee Frere, Bart Howes, Ed Floyd, Joe Mahon, W. Buswell, Amiee Pritcher, Arlene Palmiter, Donald Albano, Linda Anelli, Adam Levine, Jeannie Flanagan, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.

