

**North Branch Fire District #1  
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Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, March 9, 2016.

This Meeting, having been duly warned, was called to order at 1:03 p.m. by Chairman, Hobart Terhune.

**Members Present:** Thomas Ferrazza, Hobie Terhune, Cyndee Frere, Edward Barber and Daniel Facilla.

**Also Present:** Ed Floyd, Bart Howes, Rebecca Snow and Linda Holland.

**Public Comment:** None.

**Letters:** Dated March 8, 2016 a letter from Holland to Edwin and Royal Wilson reminding them to have their plumber pick up and install the compound meter for the Mountaineer Inn. The letter goes on to explain that they will receive an estimated bill due to the malfunctioning meter currently in place.

A notice from Green Mountain Power that effective April 1, 2016 the new commercial rates will take effect. The estimated new rate will impact the facilities bill by approximately 2.89%.

Dated February 29, 2016 a Certificate of Contract for Richard and Jean Meduski. The gallonage allocated is 2,040 GPD to construct five lots with three bedrooms per lot. The "Car Barn" will be converted from a single sleeping space apartment into a three bedroom house for a total of seventeen bedrooms. A check in the amount of \$51,025.00 was attached to the request.

Dated February 25, 2016 notification of a Workers compensation audit to be conducted on March 15, 2016 between 9:30 a.m. and 11:00 a.m.

**Minutes:** Ferrazza moved to approve the Minutes of February 10, 2016 and February 12, 2016 as submitted. Seconded by Barber. Passed unanimously.

**Edward Floyd/Technicon PC:** The first thing Ed announced to the Committee is that the biomonitoring of the Deerfield River, conducted in 2015 by Bear Creek Environmental, LLC, indicates "no SAAB." (Significant Alteration of Aquatic Biota) The last test of the Ellis Brook resulted in a SAAB, that test was performed in 2014.

If the SAAB goes away we could increase effluent disposal. Perhaps planting trees along the edge of the Ellis Brook would help to eliminate the SAAB. Further research is needed.

In regards to the facility upgrade Floyd stated we should build as “bid out” in 2012. This includes the Sludge Centrifuge, Clarifiers, Buildings for the UV and Screen, Pond Liner Replacement, Sprayfield Renovation, Yard Piping Changes and Lawn and Walkways. Floyd estimates that it will take until the end of summer to gather all the information the State is requesting, such as population trends, hookup trends etc.

**Appoint Representative to Bid at Tax Sale:** Facilla moved to appoint Ferrazza as the representative to bid on behalf of the Fire District at the March 25, 2016 tax sale. Seconded by Barber. Passed unanimously.

**Treasurer’s Report:** Ferrazza moved to approve the monthly bills totaling \$81,823.58. Seconded by Facilla. Passed unanimously.

The last Operational check written is check #27265  
The last Capital check written is check #1067  
The last Petty Cash check written is check #852

Snow reported that the current prudent reserve is \$445,986.21.

Facilla moved to accept the report of the Treasurer. Seconded by Barber. Passed unanimously.

**Chief Operator’s Report:** Howes informed the Committee that the effluent did not meet the nutrient limits for the subsurface during the month of February. All effluent discharged during February was done through the spray field.

The Indirect Discharge Permit is up for renewal at the end of March. Howes has been working with Bear Creek and Ed Floyd to prepare all the documentation necessary for submittal.

Howes had documentation for the Committee to review that he had prepared for Ed Floyd while discussing the design options.

Howes gave the Committee a RFQ for Engineering that is required for the loan. An ad will need to be placed in the Deerfield Valley News as well as being mailed directly to numerous engineering firms. Ferrazza moved to send the RFQ to several engineers and to publish it in the newspaper. Seconded by Facilla. Passed unanimously. Terhune suggested contacting Dodge Data and Analytics.

Ferrazza moved to purchase a new digital recorder that will download to the computer, to record the minutes of our meetings. Seconded by Facilla. Passed unanimously.

**Old Business:** Delinquent Tax Sale is scheduled for March 25, 2016 at 9:00 a.m. at the Administrations Building at 78 Dorr Fitch Road in West Dover, VT.

**Other Business:** None.

Terhune moved to adjourn at 2:05 p.m.

Respectfully Submitted:

Linda L. Holland,  
Administrative Manager

**cc:** H. Terhune, D. Facilla, E. Barber, E. Floyd, T. Ferrazza, Cyndee Frere, Bart Howes, Ed Floyd, Joe Mahon, Amiee Pritcher, Arlene Palmiter, Donald Albano, Linda Anelli, Adam Levine, Jeannie Flanagan, Deerfield Valley News and the Brattleboro Reformer.

**Posted:** North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.