

**North Branch Fire District #1
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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, July 11, 2019.

This Meeting, having been duly warned, was called to order at 11:59 a.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee Frere, Edward Barber, Thomas Ferrazza, Daniel Facilla and Brendan Ryan.

Also Present: Ed Floyd, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: None.

Minutes: Ferrazza moved to approve the Minutes of June 13, 2019 as submitted. Seconded by Barber. Passed unanimously.

Letters: To Simona Chubb, Peoples United Bank from Michael Gaughan, Executive Director, Vermont Municipal Bond Bank, authorization to issue a payment in the amount of \$378,516.01 to the North Branch Fire District.

Ed Floyd/Technicon P.C./Construction Update: Floyd reported that Kingsbury has been making some good progress. Lakeside will be coming to start up the new clarifier within the next two weeks. RTD will be arriving to do the pond liner on the week of July 15th. The sprayfield conduit is in and the centrifuge is in but they are still working on the electrical hookup. Ferrazza asked Floyd, when the project will be “wrapped up”. Floyd stated “maybe in three months, if we can get beyond disputes”. We still need to hammer out the sprayfield conduit with Kingsbury. We also need to pull out the dollars for the Polishing Pond that will not be done this year. Ferrazza asked if there was anything in the Holding Pond that we have not planned for, other than the repairs that needed to be done this spring. Floyd stated “that we are beyond that.” Floyd stated that he is trying to come to a reasonable solution to some of the change order items, but it is difficult because they are not willing to budge.

Executive Session: At 12:09 p.m. Ferrazza moved to go into Executive Session to discuss contractual matters. Seconded by Barber. Passed unanimously. At 1:14 p.m. Ferrazza moved to come out of Executive Session. Seconded by Ryan. Passed unanimously. DECISION: Ed and Bart will continue to work with Kingsbury to resolve issues.

Leatherneck Associates, LLC/Contract/Walter C. Bansley, IV: Cancelled until August 8, 2019.

Arcomm Communications Backup: The Committee will look into other companies and verify the security, as well as the costs. Check Google and Dropbox.

Treasurer's Report: Facilla moved to pay monthly bills totaling \$313,318.43. Seconded by Ferrazza. Passed unanimously.

Last Operational check written #29286

Last Capital check written #1308

Last Petty Cash check written #882

The Fire District's current Prudent Reserve is \$ **(323,365.22)**.

The Prudential Committee unanimously agreed to have Holland reapply for a line of credit through People's Bank for another 1.5 million dollars. The current line of credit expires on August 15, 2019.

The Prudential Committee unanimously agreed to have Holland move \$236,484.00 from the current line of credit through People's Bank to the Construction Account at People's Bank.

Chief Operator's Report: Construction. The sludge press has been removed and the new centrifuge is in place and is nearing completion. The conveyors need to be installed and all the electrical connections need to be completed.

Most of the internal parts for the east clarifier have been installed. The concrete subcontractor is scheduled to be onsite the week of July 8 to install the grout floor.

Pond Construction: Nearly all the sand in the holding pond has been regraded.

Around the spray suction sump, some of the stone became clogged with sand over the winter. This was dug out and replaced with new stone and topped with fabric.

RTD is scheduled to be onsite July 15th. to start the fabric and liner installation.

Board of Abatement Request to Charge Fees on All Connected Properties: Will take this matter under consideration at the December 2019 Board of Abatement meeting.

Approve Resolution to Increase the Amount of Authorized Indebtedness: Ferrazza moved that the Prudential Committee of the North Branch Fire District #1, acting pursuant to the provisions of 24 VSA 4755(a)(5), increase the amount of indebtedness authorized at the November 9, 2017 special meeting by \$75,000 to meet unanticipated wastewater treatment facility improvement project costs. Seconded by Facilla. Passed unanimously.

Old Business: None.

Other Business: None.

Frere moved to adjourn the meeting at 1:44 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, B. Ryan, E. Floyd, B. Howes, H. Terhune, D. Facilla, J. Mahon, A. Pritcher, A. Palmiter, M. Himelson, L. Anelli, A. Levine, J. Flanagan, C. Helmstetter, Gray Ghost Inn, J. Desrochers, J. Gooch, Town of Dover, J. Densmore,, J. Redd, M. Garber, P. Fisher, R. Reed, S. Dupries, S. Meade, V. Czechorowski, Y. Strus, L. Fraser, A. Perkins, L. Newton, R. Rubin, C. Turpin, R. Parker-Houghton, G. Golet, S. MacDougall, L Harkawik, R. William, P. Fitzpatrick S. Joyce-Albano, R. Caplan, G. Henry, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.