

**North Branch Fire District #1
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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, January 14, 2021.

This Meeting, having been duly Warned, was called to order at 12:03 p.m. by Chairman, Thomas Ferrazza.

Members Present: Thomas Ferrazza, Daniel Facilla, Jodi Keeler and John Snow.

Also Present: Bart Howes, Linda Holland, Rebecca Snow, and Ray Reed via Teams and William Ellis via phone.

Public Comments: None.

Minutes: Keeler moved to approve the Minutes of December 10, 2020 as submitted. Seconded by J. Snow. Passed unanimously.

Letters: Dated January 14, 2021 a Voluntary Request for Permit Revocation from Paul Fisher, account number AL006D a.k.a. 38 Blue Brook Road. Facilla moved to reimburse Mr. Fisher \$2,545.00. Seconded by Keeler. Passed unanimously.

Dated January 14, 2021 a quote from Jordan Kristan of the PA Group, USA, for the Microsoft Teams Office 365 for \$5.00 per month and the Microsoft 365 Audio Conferencing for \$4.00 per month, a total of \$9.00 per month, was accepted by Holland.

Dated December 23, 2020 a letter from Holland to the Wilmington Board of Civil Authority regarding the increase in value of \$31,050.00 for the subsurface disposal field. A Hearing will be held January 27, 2021 via Zoom to appeal the reappraisal of this parcel.

Treasurer's Report: R. Snow submitted the monthly bills for December 2020, totaling \$384,431.02 and the bills to date for January 2021 in the amount of \$32,899.49. Keeler moved to pay the bills totaling \$417,330.51. Seconded by Facilla. Passed unanimously.

Facilla suggested that the Bond amounts should be separated for accounting purposes, so we understand the principal and interest on each bond account.

Current Prudent Reserve is \$697,006.41

Ray Reed/Lot 8 The Peaks: Mr. Reed asked the Committee if the funds that North Branch is holding could be applied to this lot. The seller sold gallonage, to the new buyer, to construct a six bedroom house. Reed believes it may have been at the \$12.00 per gallon rate. Holland thinks, because it was purchased in 1994, that it was still at \$7.00 per gallon. Holland will confirm tomorrow and let Reed know. Ferrazza stated that the seller should have notified the buyers that there was no contract for gallonage at the North Branch Fire District.

Chief Operator's Report: Howes reported that on January 11, Powers Generators came down and replaced the faulty coolant heater on the Route 100 generator.

Howes received a quote from Consolidated regarding our alarms at both the Route 100 and Mount Snow pump stations. They will switch the telemetry line over to a phone line for free and it will be roughly \$20.00 per month less in service charges per pumpstation. The two new auto dialers will be installed in the next week.

The capital plan has the pond transfer pump and guide rails, replacing one pump and check valve at Route 100 and replacing the guide rails and mounts at Mount Snow. Last year Howes contacted five companies and two of them teamed up to submit the only bid we received. Howes plan is to contact this team again to get an estimate for doing the work. The Committee suggests Howes put this out to bid again.

Discuss Hiring Office Help: The Committee asked Holland to structure a letter that will go into the newspapers, and other media we advertise in, to advertise for a forty hour work week. Holland will draft an ad and send it to the Committee for approval.

Executive Session: At 1:03 Ferrazza moved to go into Executive Session to discuss legal matters. Seconded by Keeler. Passed unanimously. J. Snow moved to come out of executive session at 3:02 p.m. Seconded by Facilla. Passed unanimously. **DECISION:** Holland will contact the attorney.

Other Business: We will be placing Executive Sessions at the end of each agenda.

Old Business: None.

Ferrazza adjourned the meeting at 3:04 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: T. Ferrazza, D. Facilla, J. Keeler, J. Snow, K. Braunbach, E. Floyd, B. Howes, H. Terhune, R. Stone, A. Pritcher, A. Palmiter, A. Perkins, A. Havreluk, C. Helmstetter, C. Turpin, G. Henry, G. Golet, Grayghostinn, J. Gooch, J. Eckert, J. Flanagan-Marchese, J. Mahon, J. Densmore, J. Brunen, J. Redd, L. Harkawik, L. Fraser, M. Hamilton, M. Formel, M. Hathaway, M. Garber, P. Fisher, P. Fitzpatrick, R. Reed, R. Caplan, R. Rubin, W. Ruane, S. MacDougall, S. Dupuis, S. Joyce-Albano, T. House, Weathervane Lodge, Y. Strus, Deerfield Valley News and Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.