

North Branch Fire District #1
78 Dorr Fitch Road
West Dover, VT 05356

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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, December 6, 2018.

This Meeting, having been duly warned, was called to order at 11:59 a.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee, Frere, Edward Barber, Thomas Ferrazza and Brendan Ryan.
Absent: Karl Braunbach.

Also Present: Jon Anderson, Edward Floyd, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: None.

Executive Session/Legal: Ferrazza moved to go into Executive Session for legal matters at 12:00 p.m. Seconded by Barber. Passed unanimously. Ferrazza moved to come out of Executive Session at 1:09 p.m. Seconded by Ryan. Passed unanimously. NO DECISIONS.

Minutes: Ferrazza moved to approve the Minutes of November 8, November 15, and November 26, 2018. Seconded by Barber. Passed unanimously.

Treasurer's Report: Ferrazza moved to approve the monthly bills totaling \$407,211.11. Seconded by Barber. Passed unanimously.

Last Operational check written #28891
Last Capital check written #1263
Last Petty Cash check written #875

The Fire District's current Prudent Reserve is \$432,651.37.

The Committee agreed that *if* the Voter's approve the request to use the Reserve Funds, on December 14, 2018, the funds should be transferred into the Sleeping Space (SS) Account.

Chief Operator's Report: Operations. On Monday November 26th. we experienced a power outage that lasted approximately fifteen hours. During the initial phase loss, the blower motor burned up and a new one was purchased at a cost of \$1,264.00.

Pond Project:

Ed Floyd says the liner, whether temporary or permanent, is no longer an option. Due to the winter condition the liner company cannot ensure the proper QA/QC procedures that would allow us to safely line the pond.

Using one new clarifier and one old clarifier as temporary holding cell gives us 300,000 gallons holding above our 1,300,000 in the Polishing Pond. Ed is working on a system to ensure these tanks won't freeze when used as a storage tank.

Howes is currently trying to find a facility or multiple facilities to accommodate 200,000 gallons per day of hauled effluent, along with additional tankers to haul it. Howes will get a realistic cost of hauling charges to the Committee for review.

FED Project: A directive was sent to Kingsbury to expedite the installation of equipment in one clarifier to have it online for December 21, 2018.

Old Business: None.

Other Business: None.

Frere moved to adjourn the meeting at 1:17 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

Next Regular Meeting is January 10, 2019

VOTE DECEMBER 14, 2018 POLLS OPEN FROM 10:00 AM. TO 7:00 P.M.

cc: C. Frere, K. Braunbach, T. Ferrazza, E. Barber, B. Ryan, E. Floyd, B. Howes, H. Terhune, D. Facilla, J. Mahon, A. Pritcher, A. Palmiter, M. Himelson, L. Anelli, A. Levine, J. Flanagan, C. Helmstetter, Gray Ghost Inn, J. Desrochers, J. Gooch, Town of Dover, J. Densmore,, J. Redd, M. Garber, P. Fisher, R. Reed, S. Dupries, S. Meade, V. Czechorowski, Y. Strus, L. Fraser, A. Perkins, L. Newton, R. Rubin, C. Turpin, R. Parker-Houghton, G. Golet, S. MacDougall, L Harkawik, R. William, P. Fitzpatrick S. Joyce-Albano, R. Caplan, G. Henry, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.