

North Branch Fire District #1
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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Special Meeting of the North Branch Fire District #1, Prudential
Committee, February 19, 2021.

This Meeting, having been duly Warned, was called to order at 11:03 a.m. by Chairman,
Thomas Ferrazza.

Members Present: Thomas Ferrazza, Daniel Facilla, John Snow and Jodi Keeler arrived
at 11:30 a.m.

Also Present: Sarah Watts, Bart Howes, Rebeca Snow and Linda Holland.

Public Comments: None.

Executive Session: At 11:12 a.m. Facilla moved to go into executive session to discuss
legal and personnel. Seconded by J. Snow. Passed unanimously. At 12:56 p.m. Ferrazza
moved to come out of executive session. Seconded by Keeler. Passed unanimously.

DECISIONS:

1. Based on the information from our attorney and the State of Vermont. J. Snow
moved to appoint Thomas Ferrazza, Chairman to the position left vacant by Cynthia
Frere, and to relinquish his prior term. This current term to end at the Annual meeting in
2022. Seconded by Keeler. Passed unanimously.
2. Based on the approval from our attorney and the State of Vermont, Keeler moved
to appoint Daniel Facilla, Vice Chairman to the position left vacant by Edward Barber,
and relinquish his prior term. This current term to end at the Annual Meeting in 2022.
Seconded by J. Snow. Passed unanimously.

**These ratifications are being made on the record as advised by our attorney, for full
transparency and continuity of the Committee.** Because of Covid-19 it literally takes
the entire Committee at one time and wipes them out. Which is why the State made the
decision it did.

3. The Committee moved unanimously to give the Chief Operator, Treasurer and Administrative Manager 3% rate increase.

Old Business: When a current user, as part of demolition and reconstruction, removes a bypass meter, the Fire District must be immediately notified and the user must reinstall a meter on another line if user is to do maintenance that normally would have required a bypass meter. After the fact abatement is not an option.

The Prudential Committee is committed to Teams for presentation to the public. We have had a couple hiccups along the way but we are dedicated to the transparency that this medium provides.

New Business: Regarding the question on a unit that had nine approved spaces but was being advertised as twelve sleeping spaces as shown on virtual tour. The Committee unanimously agrees that the charge should be for twelve sleeping spaces.

Ferrazza adjourned the meeting at 1:02 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: T. Ferrazza, D. Facilla, J. Keeler, J. Snow, K. Braunbach, E. Floyd, B. Howes, H. Terhune, R. Stone, A. Pritcher, A. Palmiter, A. Perkins, A. Havreluk, C. Helmstetter, C. Turpin, G. Henry, G. Golet, Grayghostinn, J. Gooch, J. Eckert, J. Flanagan-Marchese, J. Mahon, J. Densmore, J. Brunen, J. Redd, L. Harkawik, L. Fraser, M. Hamilton, M. Formel, M. Hathaway, M. Garber, P. Fisher, P. Fitzpatrick, R. Reed, R. Caplan, R. Rubin, W. Ruane, S. MacDougall, S. Dupuis, S. Joyce-Albano, T. House, Weathervane Lodge, Y. Strus, Deerfield Valley News and Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.