

**North Branch Fire District #1
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West Dover, VT. 05356**

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**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
PRUDENTIAL COMMITTEE**

Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, October 12, 2017.

This Meeting, having been duly warned, was called to order at 12:01 p.m. by Chairperson, Cyndee Frere.

Members Present: Cyndee Frere, Thomas Ferrazza, Karl Braunbach, Edward Barber and Brendan Ryan.

Also Present: Nicole Fernot, Michael Garber, James Gooch, Gary Henry, Rebecca Snow, Bart Howes and Linda Holland.

Public Comment: Michael Garber (PA025) asked how he should go about buying additional sleeping spaces. Mr. Garber is asking the Committee if he can purchase the gallonage at \$30.00 per gallon, make a large down payment and the balance due over a period of time. Ferrazza stated that this will also change the Act250 and Wastewater Permits. Ferrazza asked Holland if she had billed Mr. Garber at the \$40.00 rate and she replied "yes". Mr. Garber asked the Committee for 15 additional sleeping spaces at the rate of \$30.00, and declared a hardship where he can pay a substantial amount now and pay the rest over time. Ferrazza moved to allow Mr. Garber to increase the sleeping spaces at 3 Partridge Run from 14 to 29 with a deposit and balance to be paid over time, at the \$30.00 rate, for a period of one year. Seconded by Barber. Passed unanimously. (Owes for 15 sleeping spaces). Holland will prepare a contract for the November 16, 2017 Regular Meeting.

James Gooch (DM004): Mr. Gooch explained to the Committee that he did not realize he needed an Act 250 Permit and is requesting an additional (second) extension. Mr. Gooch's contract expired on September 15, 2017 but the public comment period for the Act 250 did not end until September 25, 2017. After a great deal of thought and discussion, Braunbach moved to extend Mr. Gooch's contract for one year at the existing rate, due to extenuating circumstances by Act 250, outside of Mr. Gooch's control. Seconded by Ryan. Passed unanimously. Holland will prepare a contract for the November 16, 2017 meeting.

Gary Henry/RT127/Tamarack Development Corporation: Mr. Henry briefly stated that Tamarack is a five lot subdivision and two lots have been built out. The original gallonage belonged to the old Tamarack Lodge that was torn down. The old Tamarack Lodge had 19 bedrooms, 60 restaurant seats x 3 meals per day plus an A-frame with three bedrooms, as private quarters. A grand total of 5,340 gallons. On November 9, 2000, Mr. Henry purchased an additional 20 bedrooms at the rate of \$7.00 per gallon and immediately paid \$16,800.00 for the additional 2,400 gallons. Ferrazza moved that the gallonage has been purchased for and no additional funds will be required. Motion withdrawn. This matter will be tabled until November 16, 2017 to give the Committee to review the history.

Letters: Dated October 2, 2017 a “Voluntary Request For Permit Revocation” from Dino Nicastro to withdraw 360 gallons per day from Tax Map # DM025. Ferrazza moved to reimburse Mr. Nicastro \$2,545.00 the hookup fees paid in 2005. Seconded by Barber. Passed unanimously.

Dated October 10, 2017 an E-mail from Deerfield Valley News confirming publishing the Warning on October 20th, October 27th. and November 3, 2017 for the November 9, 2017 Bond, Town of Dover Exemption and Reserve Fund vote.

Dated October 10, 2017 an E-mail confirmation from the Brattleboro Reformer advertising the Warning on October 20th, October 27th and November 2rd, 2017 for the November 9, 2017 Bond, Town of Dover Exemption and Reserve Fund vote.

Dated September 20, 2017 from John Dupras of Trinity Engineering stating the inflow and infiltration for the James Gooch project identified as DM004, has an infiltration rate of 16 gallons per day.

Dated October 3, 2017 an E-mail forwarded from J. Paul Giuliani, originally from Robin Stern stating she is drafting paperwork involving the various components and will forward him the same involving North Branch, once approved by the parties. As part of the agreement, the gallonage deposit will be transferred to the Kingswood Home Owners Association.

Dated September 15, 2017 a copy of a letter from Ed Floyd to Bryan Harrington regarding the plan showing the headworks weir planned by North Branch Fire District #1. The flume will be retained but the weir should be more reliable being isolated from the turbulent entrance.

Dated September 28, 2017 a letter to Bart Howes from Bryan Harrington stating He does not have any comments or concerns regarding this (weir) project and to consider this E-mail as approval from the Indirect Discharge Program to proceed with installation of the headworks weir.

Dated September 21, 2017 a letter from Holland to Mr. & Mrs. John Hawley owner of 12D Grouse Lane, in Partridge Run. The letter explains that Holland realizes that the unit

was purchased in September of this year and perhaps they did not understand that they must buy additional gallonage if they added a bedroom. Holland will work up a contract for 120 gallons per day at a cost of \$4,800.00.

Dated September 21, 2017 a letter to John Angeleri charging him \$226,860.00 for 7,562 gallons per day of inflow/infiltration at the \$30.00 rate.

Dated September 21, 2017 to the Abbey Group/Sundance Development charging them for 360 gallons per day of infiltration for a total of \$10,800.00 at the \$30.00 rate.

Dated September 20, 2017 a letter to numerous developers informing them that on August 10, 2017 the Prudential Committee voted unanimously to place a moratorium on any contracts that can be renewed, or any extension that can be obtained between now and January 1, 2018 to go to contract at the price of \$30.00 per gallon. The current price in effect is \$40.00 per gallon.

Dated September 20, 2017 from Robert Pelosi, E.I. Pollution Control Design Engineer, ANR, a letter stating the Department of Environmental Conservation has determined that the proposed Wastewater Treatment Facility Upgrade project may be exempted from detailed environmental review as the project presents no significant environmental impact.

Dated October 7, 2017 a letter from Ed Floyd to Chris Tombert, Environmental Analyst, ANR, Stormwater Program stating the District requests that Permit #6304-9015 be vacated, because the Fire District does not plan to build the large greenhouse to dry sludge. Instead the District has decided to dry sludge with a centrifuge which will be placed in the Control Building without having to add on to that building and the new clarifiers are being moved to the space planned for the greenhouse.

Dated October 11, 2017 Holland submitted the paperwork to MuniPay in an effort to setup the Web Site so customers can make credit card payments. Holland also informed the Committee that she has been in contact with Harris Computer and they have already set up a program so balances can be submitted to MuniPay on a monthly basis.

Minutes: Ferrazza moved to approve the Minutes for September 14, 2017 and September 26, 2017 as submitted. Seconded by Barber. Passed unanimously.

Treasurer's Report: Braunbach moved to approve payment of the monthly bills in the amount of \$224,845.29. Seconded by Ferrazza. Passed unanimously.

The last Operational check written is check #28192

The last Capital check written is check #1176

The last Petty Cash check written is check #868

Snow reported that the current prudent reserve is \$373,088.67. The Committee also reviewed the Fund Balances and the Profit and Loss Statement.

Chief Operator's Report: Howes submitted the monthly report for September indicating flows, temperature, pH etc. Ryan asked if this could be printed on 11x17 paper to make it easier to place in a three ring binder. It was later discussed if an electronic copy would be better. The Committee later decided that Howes did not need to submit a report at all. He would however, be responsible for informing them when there were abnormalities.

Howes informed the Committee that the Indirect Discharge Program has approved the influent weir and meter relocation. VT Sewer and Drain has been contacted and plan to start work on Friday, October 13th. (see letters) Vermont Sewer and Drain hope to have everything installed by the end of next week.

Technicon and Howes met with the State to have the dams inspected and discuss the upcoming proposed project. The project will now include changing the slope and berm widths to meet current guidelines. Floyd has updated the total loss to be approximately 3.2 million gallons of holding capacity.

In 2010 we were issued a Stormwater permit due to the proposed sludge greenhouse. With the deletion of that item we no longer will need a Stormwater permit. Floyd has filed the paperwork and copied Holland and Howes. (see letters).

After reviewing some of the most recent hookup contracts Howes has found some errors such as missing inflow/infiltration numbers and timelines. Holland and will review active contracts for the next regular meeting.

Deliberative Session: Ferrazza moved to go into deliberative session at 1:38 p.m. Seconded by Braunbach. Passed unanimously. Ferrazza moved to come out of deliberative session at 1:45 p.m. Seconded by Ryan. Passed unanimously. No decisions.

Old Business: None

Other Business: None.

FYI

October 26, 2017 at Noon. Deliberative Session at North Branch Fire District.

November 2, 2017 at 7:00 p.m. Hearing Regarding the Proposed Bond/Dover Town Hall.

November 9, 2017 Bond Vote from 10:00 a.m. – 7:00 p.m. North Branch Fire District.

November 16, 2017 at Noon. Regular Meeting of the North Branch Fire District.

Frere adjourned the meeting at 1:47 p.m.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: C. Frere, E. Barber, K. Braunbach, T. Ferrazza, B. Ryan, Bart Howes, Ed Floyd, H. Terhune, Joe Mahon, Amiee Pritcher, Arlene Palmiter, Donald Albano, Linda Anelli, Adam Levine, Jeannie Flanagan, Leslie Fraser, Ashleigh Perkins, Laurie Newton, Robert Rubin, Ray Reed, John Densmore, Cliff Turpin, Rolf Parker-Houghton, G. Golet, V. Czechorowski, S. Mac Dougall, L. Harkawik, R. William, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.